



# Shree Pretoria Hindu Seva Samaj

Established in 1932

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"Satyameva Jayate" - Truth Alone Prevails

## Celebrating 86 Years of Selfless Service

### MINUTES OF SPECIAL JOINT MEETING OF EXECUTIVE COMMITTEE AND BOARD OF MANAGEMENT OF THE SHREE PRETORIA HINDU SEVA SAMAJ HELD IN THE BOARD ROOM ON MONDAY 26 FEBRUARY 2018 AT 8:00pm

#### 1. Prayer & Welcome

The president opened the meeting with a prayer and welcomed all present.

#### 2. Attendance

Pranaybhai Devchand, Rameshbhai Chhagan, Girishbhai Daya, Harshadbhai Pema & Pavanbhai Gandhi.

#### 3. Agenda

The president outlined that the sole purpose of the special meeting was to appoint an auditor to audit Samaj's annual financial statements. The Trustees had been invited to this meeting as a result of a request received from the last Trustee meeting held on 20 February 2018.

#### 4. Discussion

Pranaybhai asked Pavanbhai to explain the process followed thus far. Pavanbhai explained that after the Executive Committee had decided to conduct a full audit as opposed to a review, he had drawn up the terms of reference and advertised the request for proposals to the Samaj membership as well as approaching 4 local companies that might be interested in tendering. However, no tenders were received from the SPHSS community and only two companies, namely Tayfin and Amla Accounting Auditors had submitted their tenders. It was agreed that this joint committee would interrogate the two proposals and decide on an appointment.



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### 5. Decision

After some discussion on the merits of the respective bids and their reputation for conducting a fair and thorough audit, it was unanimously decided that the audit function should be awarded to Tayfin Auditors. Furthermore, the Executive Committee would recommend to the general body at the BGM that Tayfin be appointed for the next two audits as well (2018/2019). Pavanbhai was asked to convey this decision to Tayfin, to negotiate a further discount and to arrange an appointment date for the Chairman of the Trustees to meet with Mahir Tayob. At that meeting, Girishbhai would present a list of specific issues / areas that he, on behalf of the Trustees would want the audit to focus on.

Although Amla Consulting quoted less, it was decided to appoint Tayfin because of continuity reasons and Mr Tayob's good understanding of the dynamics of the Samaj. Members felt more confident of Tayfin Auditors.

### 6. Concluding Prayer

There being no further business the meeting concluded with a prayer at 9:15pm.

**Rameshbhai Chhagan**  
**Secretary General: SPHSS**